

MODIFICATIONS:

No modifications have been made to LWIA 7's Strategic Plan.

ATTACHMENT A

Signature Page

SIGNATURE PAGE

This plan modification represents the LWIA 7 Workforce Investment Board's efforts to maximize resources available under Title I of the Workforce Investment Act (WIA) of 1998 and to coordinate these resources with other state and local programs in this workforce investment area.

This plan modification is submitted for the period of July 1, 2006 through June 30, 2007 in accordance with the provisions of the Workforce Investment Act. We further certify that we will operate our Workforce Investment Act Program in accordance with this plan and applicable federal and state laws and regulations.

Workforce Investment Board Chair

Chief Local Elected Official

Signature

Signature

Harrell Tolbert
Name (printed or typed)

Kim Blaylock
Name (printed or typed)

LWIA 7 Chairman
Title

Putnam County Executive
Title

Date

Date

****This sheet with signatures was faxed and mailed to Regina King on 05/15/06.**

ATTACHMENT B

Planned Summary of Budget Goals

**Planned Participant and Budget Goals
Youth Program
Local Workforce Investment Area 07**

I. Cumulative Quarterly Enrollments and Terminations Summary

Program Period	07/01/06 - 09/30/06	10/01/06 – 12/31/06	01/01/07 – 03/31/07	04/1/07 - 06/30/07
Participants (Carryover & New)	(c) 163 + (n) 50	(c) 163 + (n) 50	(c) 193 + (n) 75	(c) 248 + (n) 30
Terminations	50	20	20	50
Caseload	163	193	248	228

II. Planned Expenditures by Cost Category

Program Period	07/01/06 - 09/30/06	10/01/06 – 12/31/06	01/01/07 – 03/31/07	04/1/07 - 06/30/07
Training	\$125,866.60	\$125,866.60	\$125,866.60	\$125,866.60
Non-Training	\$31,466.65	\$31,466.65	\$31,466.65	\$31,466.65
Planned Program Expenditures	\$157,333.25	\$157,333.25	\$157,333.25	\$157,333.25

III. Youth

Program Period	07/01/06 - 09/30/06	10/01/06 – 12/31/06	01/01/07 – 03/31/07	04/1/07 - 06/30/07
In-School	130	154	198	181
Out-of-School	33	39	50	47

Note: We also need from your fiscal office, the following:

- 1. A copy of your LWIA's approved cost allocation plan,
or**
- 2. A copy of the Indirect Cost Rate approval.**

**Planned Participant and Budget Goals
Adult Program
Local Workforce Investment Area 07**

I. Cumulative Quarterly Enrollments and Terminations Summary

Program Period	07/01/06 - 09/30/06	10/01/06 – 12/31/06	01/01/07 – 03/31/07	04/1/07 - 06/30/07
Participants (Carryover & New)	(c) 240 + (n) 70	(c) 245 + (n) 70	(c) 250 + (n) 70	(c) 255 + (n) 70
Terminations	65	65	65	65
Caseload	245	250	255	260

II. Planned Expenditures by Cost Category

Program Period	07/01/06 - 09/30/06	10/01/06 – 12/31/06	01/01/07 – 03/31/07	04/1/07 - 06/30/07
Training	\$127,447.92	\$127,447.92	\$127,447.92	\$127,447.92
Non-Training	\$31,861.98	\$31,861.98	\$31,861.98	\$31,861.98
Planned Program Expenditures	\$159,309.90	\$159,309.90	\$159,309.90	\$159,309.90

Note: We also need from your fiscal office, the following:

- 3. A copy of your LWIA's approved cost allocation plan,
or**
- 4. A copy of the Indirect Cost Rate approval.**

**Planned Participant and Budget Goals
Dislocated Worker Program
Local Workforce Investment Area 07**

I. Cumulative Quarterly Enrollments and Terminations Summary

Program Period	07/01/06 - 09/30/06	10/01/06 – 12/31/06	01/01/07 – 03/31/07	04/1/07 - 06/30/07
Participants (Carryover & New)	(c) 136 + (n) 80	(c)166 + (n) 80	(c) 196 + (n) 80	(c) 226 + (n) 80
Terminations	50	50	50	50
Caseload	166	196	226	256

II. Planned Expenditures by Cost Category

Program Period	07/01/06 - 09/30/06	10/01/06 – 12/31/06	01/01/07 – 03/31/07	04/1/07 - 06/30/07
Training	\$189,877.45	\$189,877.45	\$189,877.45	\$189,877.44
Non-Training	\$47,469.36	\$47,469.36	\$47,469.36	\$47,469.37
Planned Program Expenditures	\$237,346.81	\$237,346.81	\$237,346.81	\$237,346.81

Note: We also need from your fiscal office, the following:

- 5. A copy of your LWIA's approved cost allocation plan,
or**
- 6. A copy of the Indirect Cost Rate approval.**

ATTACHMENT C

List of LWIB Members

**CERTIFICATION OF
LOCAL WORKFORCE
INVESTMENT BOARD
PART 1**



**LWIA # 07
NUMBER OF MEMBERS 41
CERTIFICATION PERIOD
7/1/2006 TO 6/30/2007**

NAME AND TITLE OF BOARD MEMBER	REPRESENTING						
	Business	Education	Labor	Comm. Org.	Econ. Dev.	C C Partner	Other
Lin Gosse, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Thayer "Ike" Bonecutter, Plant Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Randall Killman, Company Vice President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Harrell Tolbert, Buyer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leon Stribling, Company Owner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Troy Gammon, Plant Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bill Jennings, Owner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Wright, Owner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Laura Thomas, Human Resource Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bobby Carver, Company Owner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Freddy Scruggs, Owner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SUB TOTAL	11	0	0	0	0	0	0

**CERTIFICATION OF
LOCAL WORKFORCE
INVESTMENT BOARD
PART 1**



**LWIA # 07
NUMBER OF MEMBERS 41
CERTIFICATION PERIOD
7/1/2006 TO 6/30/2007**

NAME AND TITLE OF BOARD MEMBER	REPRESENTING						
	Business	Education	Labor	Comm. Org.	Econ. Dev.	C C Partner	Other
Timothy McGill, CEO	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deborah Garrett, Owner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Larry McDonald, Company President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pete Story, Owner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Charlie Bob Hughes, Company Co-Owner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nelda Riley, Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gina Campbell, Human Resource Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Morris Irby, Human Resource Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Larry Battle, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bob Young, Production Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Paul Selby, Owner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SUB TOTAL	11	0	0	0	0	0	0

**CERTIFICATION OF
LOCAL WORKFORCE
INVESTMENT BOARD
PART 1**



**LWIA # 07
NUMBER OF MEMBERS 41
CERTIFICATION PERIOD
7/1/2006 TO 6/30/2007**

NAME AND TITLE OF BOARD MEMBER	REPRESENTING						
	Business	Education	Labor	Comm. Org.	Econ. Dev.	C C Partner	Other
Cathy Slack, Human Resource Manager	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Troy York, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Robbins, Director	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alan West, Superintendent of Schools	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Larry Johnson, Supervisor of Secondary Education	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
J.C. Kelly, UAW Member	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Agnes Jolly, Outreach & Recruitment Clerk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
James Barrett, Owner	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jo Ella Minchey, Macon Co. HELPS Board Member	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scott Sandman, Chamber Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Larry Bradford, Industrial Recruiter	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SUB TOTAL	3	3	1	2	2	0	0

**CERTIFICATION OF
LOCAL WORKFORCE
INVESTMENT BOARD
PART 1**



**LWIA # 07
NUMBER OF MEMBERS 41
CERTIFICATION PERIOD
7/1/2006 TO 6/30/2007**

NAME AND TITLE OF BOARD MEMBER	REPRESENTING						
	Business	Education	Labor	Comm. Org.	Econ. Dev.	C C Partner	Other
Peggy Mahaney, Local Office Manager	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Susan Kirk, DHS District Administrator	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Phyllis R. Bennett, Executive Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Melinda Reagan, District Manager	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Virginia Donaldson, Title V Project Director	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Jane (Powell) Ware, Supervisor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kay Maples, Adult Education Supervisor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Randy Wilford, UAW Member	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
SUB TOTAL	0	0	1	0	0	7	0

ATTACHMENT D

Local Board Bylaws

**WORKFORCE INVESTMENT AREA 7
LOCAL WORKFORCE INVESTMENT BOARD
BYLAWS**

ARTICLE I - NAME

This body shall be known as the Local Workforce Investment Board of Workforce Investment Area 7, State of Tennessee, hereinafter referred to as the Board.

ARTICLE II - PURPOSE

The purpose of this body is to provide policy guidance for and exercise oversight with respect to activities under the Workforce Investment Act in partnership with units of general local government for this Workforce Investment Area. This specifically includes but is not limited to those responsibilities set forth in Section 117 of the Workforce Investment Act.

ARTICLE III - MEMBERSHIP

Section 1. The membership of this Board shall consist of representatives of business in the area who will be a majority and representatives of educational entities, labor organizations, community-based organizations, economic development agencies, representatives of each of the one-stop partners, other individuals or representatives of entities as the Chief Local Elected Official determines to be appropriate.

Section 2. Appointments to the Board shall be made by the Chief Local Elected Officials of Workforce Investment Area Number 7.

Section 3. The initial number of members of the Board shall be determined by the Chief Local Elected Officials in accordance thereafter, with Section 117 of the Workforce Investment Act.

Section 4. Members shall be appointed for two-year terms in accordance with criteria established by the Governor in partnership with the State Workforce Investment Board, and the LWIB must be certified by the Governor every two years. Any vacancy created before the term of a member expires will be filled in the same manner as the original appointment and will be until the expiration of the term of the person vacating the position.

Section 5. Any member who fails to attend 75% of regular meetings shall be removed from the Workforce Investment Board unless the Chief Local Elected Officials grant a waiver of this requirement.

Section 6. The composition and all appointments to the Board are subject to certification of the Governor in accordance with Section 117 of the Workforce Investment Act. All changes in membership and composition are subject to review of the Governor.

ARTICLE IV - OFFICERS

Section 1. The officers of the Board shall be a chairperson and vice chairperson to be elected from among the private sector members. These officers shall perform the duties

prescribed in these bylaws and in accordance with the parliamentary authority adopted by the Board.

Section 2. The officers of the Workforce Investment Board (chairperson and vice chairperson) shall bi-annually designate a nominating committee of five persons, three to be from the private sector. It shall be the duty of this committee to nominate candidates for the offices to be filled for the upcoming year and to be elected at the last scheduled meeting of the program year. Additional nominations from the floor shall be permitted. The vice chairperson shall automatically assume the position of the chairperson at the expiration of the chairperson's term(s) unless (1) the vice chairperson declines the office or (2) a nomination from the floor results in another Board member's election to the office.

Section 3. The officers shall be elected either by ballot or by voice vote to serve for two years or until their successors are elected, and their term of office shall begin at the close of the annual meeting at which time they are elected. Officers may be elected for a maximum of three consecutive terms in the same office.

ARTICLE V - MEETINGS

Section 1. The regular meetings of the Board shall be held at least quarterly at a time and place determined by the Board Chairperson. Meetings shall be publicly announced at least three days in advance and shall be open and accessible to the public.

Section 2. The regular meeting in the fourth quarter of the fiscal year shall be known as the annual meeting and shall be for the purpose of electing officers and for any other business that may arise.

Section 3. Special meetings may be called by the chairperson, or in his/her absence the vice chairperson, and shall be called upon the written request of five members of the Workforce Investment Board. The purpose of the meeting shall be stated in the call. Except in cases of emergency, at least three days notice shall be given.

Section 4. Thirty percent of the members shall constitute a quorum. However, it shall be assumed that a quorum existed at any meeting unless the question of a quorum was raised at the meeting. In order for the Board to conduct official business, a majority of a voting quorum must be private sector members. When a quorum is present, a majority of those present shall decide all issues presented.

Section 5. No member shall participate in discussion or vote on a matter before the Board in which they have direct interest that would result in a conflict of interest.

ARTICLE VI - EXECUTIVE COMMITTEE

Section 1. The officers of the Workforce Investment Board and the members of each standing committee, as stated in Article VII, shall constitute the Executive Committee.

Section 2. The Executive Committee shall have general supervision of the affairs of the Board between its business meetings, make recommendations to the Board and administer Workforce Investment Board related matters deemed necessary to carry on business and such other duties as are specified in these bylaws. No actions of this committee shall conflict with these bylaws.

Section 3. The Board chairperson shall chair the Executive Committee and call meetings at a date, time, and place of his/her choosing. The chairperson shall call a special meeting upon the written request of three members of the Executive Committee. The Board chairperson and

vice chairperson are non-voting members of all committees. However, one or the other may be asked to vote in case of a tie vote.

ARTICLE VII - COMMITTEES

Section 1. The officers (chairperson and vice chairperson) shall meet immediately following each annual meeting for the purpose of appointing committees. A chairperson from the private sector and both private sector and public sector members shall be appointed to each of the standing committees: Planning Committee, Program Operations Committee, and Administrative and Fiscal Management Committee. It shall be the responsibility of the chair of each committee to see that all Workforce Investment Board members receive notice of committee meetings and that the time set for their committee to meet does not conflict with other Workforce Investment Board meetings.

Section 2. It shall be the duty of the Planning Committee to provide oversight for the planning functions of the Board as prescribed in Sections 117 and 118 of the Workforce Investment Act. Further, the committee shall provide input to the local strategic plan and make recommendations to the Board on all matters applicable thereto.

Section 3. It shall be the duty of the Program Operations Committee to provide oversight of the programs conducted under the local strategic plan. Further, the committee shall recommend to the Board policies and procedures by which this responsibility will be fulfilled.

Section 4. It shall be the duty of the Administrative and Fiscal Management Committee to provide oversight for the administrative and financial activities of the grant recipient and administrative entity to ensure full compliance with the Workforce Investment Act and other pertinent directives.

Section 5. Such other committees, standing or special, shall be appointed by the officers from time to time as they deem necessary to carry on the work of the Board.

Section 6. Committee appointees shall serve a maximum of four consecutive years on any one committee.

Section 7. The officers shall be ex-officio members of all committees, except for the nominating committee.

ARTICLE VIII - PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Roberts Rules of Order Newly Revised shall govern the Board in all questions which are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Workforce Investment Board may adopt.

ARTICLE IX - AMENDMENT OF BYLAWS

These bylaws may be amended at any regular meeting of the Board by a two-thirds vote, provided that the amendment has been submitted in writing at least thirty days prior to the regular meeting.

ADOPTED BY THE WORKFORCE INVESTMENT BOARD OF THE LOCAL
WORKFORCE INVESTMENT AREA NUMBER 7 AT Cookeville, TENNESSEE, ON
April 7, 2000. (Amended March 16, 2004)

Harrell Tolbert, Chairperson
Local Workforce Investment Board

Notary Public

My Commission Expires _____

**** This sheet with signatures was mailed in.**

ATTACHMENT E
Youth Training Providers

Attachment E

Provider Name

Contact Person(s)

Contact Information

<u>LWIA 7 – Upper Cumberland Human Resource Agency</u> 3313 Williams Enterprise Drive Cookeville, TN 38501 (931) 528-1127 Contact: Linda Shuiten		
Adult Education Center	Debe Pilant	126 Middle School Lane Carthage, TN 37030 615-735-8246
Alvin C. York	Dr. Doug Young	P.O. Box 70 Jamestown, TN 38556 931-879-8101
Cannon County Board of Education	Edd Diden	301 West Main Street Adams Office Building Woodbury, TN 37190 615-563-5752
Challengers	Ken Taylor	3190 Gatewood Ford Road Jamestown, TN 38556 931-879-7590
Clay County Board of Education	Alan West	P.O. Box 469 520 Brown Street Celina, TN 38551 931-243-3310
DeKalb County Board of Education	Jim McCormick	110 South Public Square Smithville, TN 37166 615-597-4084
Fentress County Board of Education	Homer Lee Linder	P.O. Box 963 Jamestown, TN 38556 931-879-9218
Healthcare Management Resources	Susan Baker	P.O. Box 1709 Hendersonville, TN 37077 (615) 447-2000

Jackson County Board of Education	Joe D. Barlow	205 W. Gibson Avenue Gainesboro, TN 38562 931-268-0119
Macon County Dept. of Education	Michael Prock	501 College Street Lafayette, TN 37083 615-666-2125
Nashville State Technical Institute	Charles William Pardue	Cookeville Training Site 215 E. Broad Street Cookeville, TN 38501 (931) 520-0551
Overton County Department of Public Instruction	William Needham	112 Bussell Street Livingston, TN 38570 931-823-1287
Pickett County Board of Education	Carolyn Cope	420 Woodlawn Drive Byrdstown, TN 38549 931-864-3123
Putnam County Board of Education	Dr. Michael Martin	1400 East Spring Street Cookeville, TN 38501 931-526-9777
Smith County Board of Education	Roger Lewis	P.O. Box 155 – Main Street Carthage, TN 37030 615-735-9625
Tennessee Technological University	Linda Dickens	P.O. Box 5037 Cookeville, TN 38505 (931) 372-3898
Tennessee Technology Center @ Hartsville	Bernard Johnson	716 McMurry Blvd. Hartsville, TN 37074 (615) 374-2147
Tennessee Technology Center @ Livingston	Ralph Robbins	P.O. Box 219 Livingston, TN 38570 (931) 823-5525
Tennessee Technology Center @ McMinnville	Andy Forrester	241 Vo-Tech Drive McMinnville, TN 37110 (931) 473-5587

Van Buren County Board of Education	Neal O'Neal	Van Buren County HS Sparta Street P.O. Box 98 Spencer, TN 38585 931-964-2242
Volunteer State Community College	Vickie Stratton	1480 Nashville Pike Gallatin, TN 37066 (615) 230-3450
White County Board of Education	Donny Haley	136 Baker Street Sparta, TN 38583 931-836-2229

ATTACHMENT F

Public Comments

Attachment F

Local Workforce Investment Area 7's Strategic Plan was made available for public review on the UCHRA website, uchra.com, for the period of April 17, 2006 through May 16, 2006. No comments were received.

ATTACHMENT G

Assurances

Assurances

1. The LWIA assures that it will establish, in accordance with section 184 of the Workforce Investment Act, fiscal control and fund accounting procedures that may be necessary to ensure the proper disbursement of, and accounting for, funds paid to the LWIA through the allotments made under sections 127 and 132. (§112(b)(11).)
2. The LWIA assures that it will comply with section 184(a)(6), which requires that –
 - The LWIA has implemented the uniform administrative requirements referred to in section 184(a)(3);
 - The LWIA has annually monitored LWIA grantees to ensure compliance with the uniform administrative requirements as required under section 184(a)(4); and
 - The LWIA has taken appropriate action to secure compliance with section 184(a)(3) pursuant to section 184(a)(5). (§184(a)(6).)
3. The LWIA assures that the adult and youth funds received under the Workforce Investment Act will be distributed equitably throughout the LWIA.
4. The LWIA assures that veterans will be afforded employment and training activities authorized in section 134 of the Workforce Investment Act, and the activities authorized in chapters 41 and 42 of Title 38 US code. The LWIA assures that it will comply with the veterans priority established in the Jobs for Veterans Act. (38 USC 4215.)
5. The LWIA assures that the LWIA will participate with the Governor once every two years, to certify one local board for the local area.
6. The LWIA assures that it will comply with the confidentiality requirements of section 136(f)(3).
7. The LWIA assures that no funds received under the Workforce Investment Act will be used to assist, promote, or deter union organizing. (§181(b)(7).)
8. The LWIA assures that it will collect and maintain data necessary to show compliance with the nondiscrimination provisions of section 188. (§185.).
9. The LWIA assures that it will comply with the grant procedures prescribed by the State (pursuant to the authority at section 189(c) of the Act) which are necessary to enter into grant agreements for the allocation and payment of funds under the Act.

The procedures and agreements will be provided to the LWIA by the State Fiscal Office and will specify the required terms and conditions and assurances and certifications, including, but not limited to, the following:

- General Administrative Requirements:

- 29 CFR part 97 --Uniform Administrative Requirements for State and Local Governments (as amended by the Act)

- 29 CFR part 96 (as amended by OMB Circular A-133) --Single Audit Act

- OMB Circular A-87 --Cost Principles (as amended by the Act)

- Assurances and Certifications:

- SF 424 B --Assurances for Non-construction Programs

- 29 CFR part 37 --Nondiscrimination and Equal Opportunity Assurance (and regulation) 29 CFR § 37.20-CFR part 93 --Certification Regarding Lobbying (and regulation)

- 29 CFR part 98 --Drug Free Workplace and Debarment and Suspension Certifications (and regulation)

- Special Clauses/Provisions:

Other special assurances or provisions as may be required under Federal law or policy, including specific appropriations legislation, the Workforce Investment Act, or subsequent Executive or Congressional mandates.

10. The LWIA assures that it will comply with the MSFW significant office requirements in accordance with 20 CFR part 653.

11. The LWIA certifies it has developed this Plan in consultation with local elected officials, local workforce boards, the business community, labor organizations and other partners.

12. As a condition to the award of financial assistance from the State under Title I of WIA, the LWIA assures that it will comply fully with the nondiscrimination and equal opportunity provisions of the following laws:

- Section 188 of the Workforce Investment Act of 1998 (WIA), which prohibits discrimination against all individuals in the United States on the basis of race, color, religion, sex, national origin, age, disability, political affiliation or belief, and against beneficiaries on the basis of either citizenship/status as a lawfully admitted immigrant authorized to work in the United States or participation in any WIA Title I --financially assisted program or activity;

- Title VI of the Civil Rights Act of 1964, as amended, which prohibits discrimination on the bases of race, color and national origin;

- Section 504 of the Rehabilitation Act of 1973, as amended, which prohibits discrimination against qualified individuals with disabilities;

- The Age Discrimination Act of 1975, as amended, which prohibits discrimination on the basis of age;

- Title IX of the Education Amendments of 1972, as amended, which prohibits discrimination on the basis of sex in educational programs.
- Age Discrimination in Employment Act of 1967 (29 U.S.C.§623)
- Rehabilitation Act of 1973, Section 504 (29 U.S.C.§794)
- Americans with Disabilities Act of 1990 (42 U.S.C §12112)
- Uniformed Services Employment and Reemployment Act of 1994 (38 U.S.C.§4311(a))
- Guide to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, U.S. Department of Justice, April 2002.
- WIA §188, and
- The regulations implementing the statutory provisions

The LWIA also assures that it will comply with 29 CFR part 37 and all other regulations implementing the laws listed above. This assurance applies to the grant applicant's operation of the WIA Title I-financially assisted program or activity, and to all agreements the grant applicant makes to carry out the WIA Title I-financially assisted program or activity. The grant applicant understands that the State has the right to seek judicial enforcement of this assurance.

13. The LWIA assures that funds will be spent in accordance with the Workforce Investment Act and the Wagner-Peyser Act and their regulations, written Department of Labor and Workforce Development Guidance implementing these laws, and all other applicable Federal and State laws and regulations.

ATTACHMENT H

Planning Guidance for MOUs



STATE OF TENNESSEE
DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
DIVISION OF EMPLOYMENT AND WORKFORCE DEVELOPMENT
Employment and Training Section
Andrew Johnson Tower
710 James Robertson Parkway 1st Floor
Nashville, TN 37243-0658
(615)741-1031

MEMORANDUM

TO: Local Workforce Investment Area Directors

FROM: Sterling van der Spuy, Coordinator
Youth Services/MOUs

DATE: January 30, 2006

SUBJECT: Planning Guidance for MOUs

Currently all 13 LWIAs have MOUs on file that contain the following information:

- a. **Boilerplate** to include: Parties to the MOU Agreement, Duration and Terms, Termination clause, Modification and Amendment, Methods for Referral, Signature Sheets. {Several LWIAs have also added individual MOU's as new partnerships have been formed.}
- b. **MOU Grid** to include: The same partners listed in the Boilerplate or added through individual MOUs, demonstrating if the partner service is available on site or through referral at which locations within the LWIA. Any partner listed on the grid should have a signed MOU either in the original Parties to Agreement in the Boilerplate or by individual MOU.
- c. **Budget pages** are submitted directly to James Roberson (Fiscal) that detail how the costs of such services and the operating costs of the system will be funded. The Resource Sharing Agreements (RSA) are primarily contained by contracts through the LWIAs. Each RSA should also contain verbiage explaining which partner is responsible for initially providing and billing for the respective resource (i.e. which partner initially provides internet, telephones, supplies, etc. for resource rooms and/or respective Career Center staff).

For the 2006-2007 program year, we need to ensure that the grid is current and all those partner services listed on the grid have a signature on file either on the original document or through single MOU. If you have lost any partner services or resources that were a part of the original agreement those changes can be noted through a letter from the Executive Director of the LWIA.

Until we get confirmation of WIA Re-Authorization, which may include changes to the MOU process, we will continue to utilize what we already have in place.

If you have any questions or need additional information please feel free to contact me at 615-532-5945 or e-mail to sterling.vanderspuy@state.tn.us

**** LWIA 7's MOU grid is current and all required signatures are on file.**